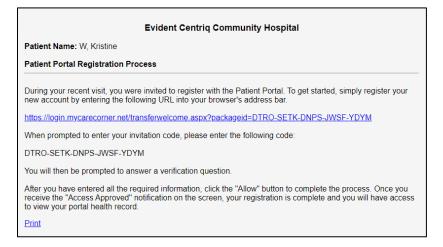
## A Patient's Guide: Adding Additional Family Members to a MyCareCorner Registered Account

## **Getting Started**

Additional family members (spouse, children, and/or parents) can be added to a registered MyCareCorner account once a healthcare provider (hospital or clinic) provides the family member with an email or a printed copy of the registration instructions for MyCareCorner.

## Using the Email

1. To add the family member to your registered MyCareCorner account, click the link in the email instructions.



2. The MyCareCorner page is launched. Click Continue.



3. The MyCareCorner Account screen is displayed. Enter the registered account member's **Email** and **Password** and click **Sign In.** 



4. To confirm the identity of your family member, enter the family member's date of birth and click Submit.

MYCAREC ORNER*	
	Complete your information transfer to MyCareCorner
	Please answer the verification question to confirm your identity.
	Your question is: What is your date of birth (MM/DD/YYYY)
	Enter your answer below.
	07/25/2000
	Submit

5. The Information Transfer page is displayed. To add your family member's record to your account, click Add record.

Complete your info	rmation transfer to MyCareCorner
Centriq Client Care wants to access MyCareCorner in order to:	Select the person below whose information is being transferred to MyCareCorner. If you do not see the right person's name, click the Ado record button to add them to the list.
Access 87 types of health information	
View health info	Select the record that Centriq Client Care will be able to access:
Add or change health info	Trina Wells
View the details of the requested access	-
ivacy Policy Term	s of Use
	Visit the Terms of Use and Privacy Policy to learn how Centriq Client Care will collect and use your information, including where and how they may use, store, and transfer your information; what other information they may collect and how you can review, edd, or remove the information they hold.

6. On the Create New Record screen, enter the First Name, Last Name, Relationship, Sex, and Date of Birth of the family member's record you are adding. Then, enter the characters you see in the field provided and click **Create**.

MYCARECORNER*	
	Create New Record
f Home	* = mandatory field
Health Record	Profile Image Choose File No file chosen
Allergies	* First Name
Appointments	Kristine
Blood Glucose	
Blood Oxygen	* Last Name
Conditions	Wells
Encounters	* Relationship
Encounters	Child 👻
Height	* sex
Immunizations	Female     Male
Procedures	* Date of Birth
Encounters	07/25/2000
Vital Signs	
Weight	* Enter the characters you see
🖻 Lab Results	Kntjst c
Medications	Kntjst
A Messages	Create

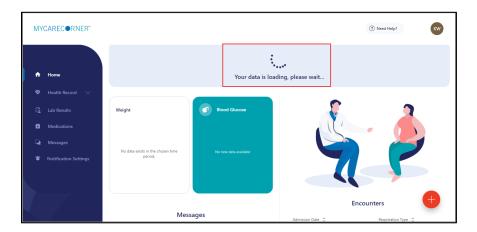
7. The Information Transfer page is displayed. Select the family member's record from the drop-down list and click **Allow**.

MYCARECORNER"	
Complete your information transfer to My	CareCorner
Centriq Client Care wants to access MyCareCorner in order to: <ul></ul>	Select the person below whose information is being transferred to MyCareCorner. If you do not see the right person's name, click the Add record button to add them to the list. Select the record that Centrig Client Care will be able to access: write Wells With the Tense of Use and Rinage Policy to been how Centre Client Care will collect and use your information. Including where and how they may use, store and transfer your information they may collect and they pos can review, edit, or remove the information they may use. Note: Note: Note: Note: Note: Note: Note: Note: Note: Note: Note: Note: Note:

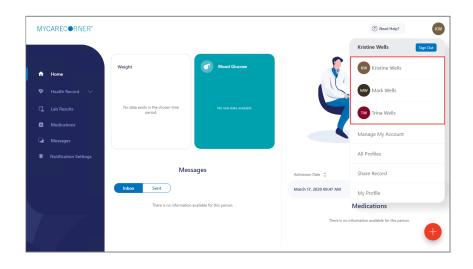
8. The Access Approved screen is displayed. Click Home.

MYCARECORNER*	
Access approved	
Corgensulations have completed the steps necessary to exchange information with your provider. Depending on how your provider uses MyCareCorner they might view information that you add to your MyCareCorner record for you to view. Pease ask your provider if you have questions about what to do next. You may be able to use appr that work with MyCareCorner to create, view or use health data in your record.	d, or add information to your
Home	

9. As the Patient Dashboard is displayed, a **Your Data is Loading** message is displayed. Once the message disappears, refresh your browser and your family member's health record will be displayed.



10. To access your record and/or other linked records to your account, click the circle with your family members initials on it (in the upper-right corner of the screen). Then, select the health record you want to access.



## **Using the Printed Instructions**

1. To add the family member to your registered MyCareCorner account, enter the URL from the printed invitation into the browser window.

Evident Centriq Community Hospital
Patient Name: W, Kristine
Patient Portal Registration Process
During your recent visit, you were invited to register with the Patient Portal. To get started, simply register your new account by entering the following URL into your browser's address bar.
https://login.mycarecorner.net/transferwelcome.aspx?packageid=DTRO-SETK-DNPS-JWSF-YDYM
When prompted to enter your invitation code, please enter the following code:
DTRO-SETK-DNPS-JWSF-YDYM
You will then be prompted to answer a verification question.
After you have entered all the required information, click the "Allow" button to complete the process. Once you receive the "Access Approved" notification on the screen, your registration is complete and you will have access to view your portal health record.
Print

2. The MyCareCorner page is displayed. Click Continue.



3. The Invitation Code screen is displayed. Enter the invitation code from your printed instructions. Click Submit.

Complete your information transfer to MyCareCorner Identity Code MyCareCorner needs a special code to get your health information. Please enter the code you were provided. Note: If you copy and paste the entire code into the first field, it will automatically fill in the other fields.
Identity Code MyCareCorner needs a special code to get your health information. Please enter the code you were provided.
Identity Code MyCareCorner needs a special code to get your health information. Please enter the code you were provided.
MyCareCorner needs a special code to get your health information. Please enter the code you were provided.
DTRO SETK DNPS JWSF YDYM
Submit

4. The MyCareCorner Account screen is displayed. Enter the Email and Password of the registered account member and click **Sign In.** 



5. The remaining steps are the same as in the Using the Email section. See steps 4-10 above to complete the process.